

BHATKAWA TEA INDUSTRIES LIMITED

Trustea Certified Company | CIN : L01132WB1911PLC002077

BK/CSE

20th January, 2021

To
The Calcutta Stock Exchange Limited,
7, Lyons Range,
Kolkata – 700 001

Dear Sirs/ Ma'am,

Re: Scrip No. 12018

Enclosed please find the following Documents as per details given below:

1. In terms of **Regulation 31** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we enclosed the statement showing Shareholding pattern for quarter ending 31.12.2020.
2. In terms of **Regulation 13(3)** of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), we enclosed a statement of investor complaints for the year quarter ended 31.12.2020.
3. Under provision of **Regulation 55A** of the SEBI (Depositories and Participants) Regulations, 1996, the Reconciliation of Share Capital Audit Report for quarter ending 31.12.2020.
4. This is to inform you that the Meeting of the Board of Directors of the Company will be held on Saturday, 13th February, 2021 at the Registered Office of the Company at 11.00 A.M. to consider and take on record the Audited Financial Results of the Company for the year ended 31st December, 2020.

Please take the above in record and acknowledge receipt of the same.

Thanking you.

Yours faithfully,
For Bhatkawa Tea Industries Limited



Authorised Signatory